

MLS® LISTING # _____

FOR BOARD USE ONLY FOR A NEW LISTING OR TO BE COMPLETED FOR A RE-RUN.

Mandatory Field
All Property Types

Optional Field
All Property Types

LOCATION

ASSESSMENT ROLL NUMBER (ARN) _____

PIN # _____ AREA _____

MUNICIPALITY _____

COMMUNITY * _____

*MANDATORY IF AVAILABLE

STREET NUMBER _____ STREET NAME _____ ABBREVIATION _____ DIR _____ APT/UNIT # _____ POSTAL CODE _____

BUILDING NAME _____

PROPERTY MANAGEMENT COMPANY (use up to 60 characters) _____ CONDO REGISTRY OFFICE ▲ * _____ CONDO CORP # ▲ * _____ LEVEL ▲ _____ UNIT # _____

* NOT MANDATORY FOR CO-OP OR CO-OWNERSHIP

DIRECTION/MAIN CROSS STREETS _____ MAP # _____ MAP COL (NUMERIC) _____ MAP ROW (ALPHA) _____

▲ NOT REQUIRED FOR TIME SHARE

AMOUNTS/DATES

LEASE PRICE _____ CONTRACT COMMENCEMENT _____ EXPIRY DATE _____ POSSESSION DATE _____ HOLDOVER DAYS _____ MAINTENANCE _____

_____ M M D D Y Y Y Y _____ M M D D Y Y Y Y _____

LANDLORD NAME _____

LEASE TERM (check 1 code) 1 Year 2 Year 3 Year + Monthly Short Term Weekly Other

PAYMENT FREQUENCY (check 1 code) Weekly Monthly Annually Other

PAYMENT METHOD (check 1 code) Cheque Credit Card Direct Withdrawal Other

RENTAL APPLICATION REQ. Yes No

DEPOSIT REQ. Yes No CREDIT CHECK Yes No EMPLOYMENT LETTER Yes No LEASE AGREEMENT Yes No REFERENCES REQ. Yes No BUY OPTION Yes No

EXTERIOR/INCLUDED

- TYPE (check 1)**
- Common Element Condo
 - Condo Apartment
 - Condo Townhouse
 - Co-Op Apartment
 - Co-Ownership Apartment
 - Detached Condo
 - Leasehold Condo
 - Locker
 - Lower Level
 - Other
 - Parking Space
 - Phased Condo
 - Room
 - Semi-Detached Condo
 - Shared Room
 - Time Share
 - Upper Level
 - Vacant Land Condo

- Multi-Level
 - Other
 - Stacked Townhouse
 - Warehouse Loft
- EXTERIOR ^{LP} (check up to 2)**
- Aluminum Siding
 - Board & Batten
 - Brick
 - Brick Front
 - Concrete
 - Insulbrick
 - Log
 - Metal/Steel Siding
 - Other
 - Shingle
 - Stone
 - Stucco (Plaster)
 - Vinyl Siding
 - Wood

- Surface
 - Underground
- GARAGE PARKING SPACES ^L**

- PARKING/DRIVE ^L (check 1)**
- Facilities
 - Mutual
 - None
 - Other
 - Private
 - Surface
 - Underground
- PARKING/DRIVE SPACES ^L**

- TOTAL PARKING SPACES ^L**

- PARKING TYPE #1 ^L (check 1)**
- Common
 - Compact
 - Exclusive
 - None
 - Owned
 - Rental
 - Stacked

PARKING LEVEL/UNIT #1

PARKING SPOT #1

PARKING TYPE #2 (check 1)

- Common
- Compact
- Exclusive
- None
- Owned
- Rental
- Stacked

PARKING LEVEL/UNIT #2

PARKING SPOT #2

PARKING COST/MO

- EXPOSURE ^{ALP}**
- East
 - East West
 - North
 - North East
 - North South
 - North West
 - South
 - South East
 - South West
 - West
- BALCONY ^{ALP}**
- Enclosed
 - Juliette
 - None
 - Open
 - Terrace
- RETIREMENT COMMUNITY**
- Yes No
- PHYSICALLY HANDICAPPED-EQUIPPED**
- Yes No
- PRIVATE ENTRANCE ^{LP}**
- Yes No

EXTERIOR (continued)

SPECIAL DESIGNATION ^{ALP}

(check up to 6)

- Accessibility
- Expropriation
- Heritage
- Landlease
- Other
- Unknown

^A OTHER NOT MANDATORY

APPROXIMATE AGE

(check 1)

- New
- 0 - 5 Years
- 6 - 10 Years
- 11 - 15 Years
- 16 - 30 Years
- 31 - 50 Years
- 51 - 99 Years
- 100 + Years

LAUNDRY ACCESS ^{LP} (check 1)

- Coin Operated
- Ensuite
- In Area
- None
- Set Usage
- Shared

APPROX SQUARE FOOTAGE ^{LP}

(check 1)

- 0 - 499
- 500 - 599
- 600 - 699
- 700 - 799
- 800 - 899
- 900 - 999
- 1000 - 1199
- 1200 - 1399
- 1400 - 1599
- 1600 - 1799
- 1800 - 1999
- 2000 - 2249
- 2250 - 2499
- 2500 - 2749
- 2750 - 2999
- 3000 - 3249
- 3250 - 3499
- 3500 - 3749
- 3750 - 3999
- 4000 - 4249
- 4250 - 4499
- 4500 - 4749
- 4750 - 4999
- 5000 +

SQ FT SOURCE ^{LP}

PROPERTY FEATURES/ AREA INFLUENCES

(check up to 6)

- Arts Centre
- Beach
- Campground
- Clear View
- Cul de Sac/Dead End
- Electric Car Charger
- Fenced Yard
- Golf
- Greenbelt/Conservation
- Hospital
- Island
- Lake Access
- Lake Backlot
- Lake/Pond
- Level
- Library
- Marina
- Other
- Park
- Part Cleared
- Place of Worship
- Public Transit
- Ravine
- Rec./Commun.Centre
- River/Stream
- Rolling
- School
- School Bus Route
- Skiing
- Sloping
- Terraced

- Tiled/Drainage
- Waterfront
- Wooded/Treed

For additional waterfront options, please use Form 295 - Cottage/Rural/Waterfront MLS® Data Information Form.

BUILDING AMENITIES

(check up to 6)

- BBQ's allowed
- Bike Storage
- Business Centre (Wi Fi Bldg)
- Car Wash
- Concierge
- Exercise Room
- Games Room
- Guest Suites
- Gym
- Indoor Pool
- Lap Pool
- Media Room
- Outdoor Pool
- Party Room/Meeting Room
- Recreation Room
- Roof Top Deck/Garden
- Satellite Dish
- Sauna
- Rolling
- Security Guard
- Security System
- Squash/Racquet Court
- Tennis Court
- Visitor Parking

INCLUDED IN LEASE COST

ALL INCLUSIVE * ^{LP}

Yes No

HEAT INCLUDED ^{LP}

Yes No

HYDRO INCLUDED ^{LP}

Yes No

WATER INCLUDED ^{LP}

Yes No

CABLE T.V. INCLUDED ^{LP}

Yes No

CAC INCLUDED ^{LP}

Yes No

COMMON ELEM. INCLUDED ^{LP}

Yes No

BUILDING INS. INCLUDED

Yes No

PARKING INCLUDED ^L

Yes No

*IF ALL INCLUSIVE = YES then rest of fields Not mandatory

INTERIOR

ROOMS ^{LP}

BEDROOMS ^{LP}

KITCHENS ^{LP}

WASHROOMS ^{LP} See Level Codes

LAUNDRY LEVEL (check 1)

- Lower
- Main
- Upper

FAMILY ROOM ^{LP} above grade

Yes No

BASEMENT ^{LP}

(check up to 2)

- Apartment
- Crawl Space
- Finished
- Finished with Walk-Out
- Full
- Half
- None
- Other
- Partial Basement
- Partially Finished
- Separate Entrance
- Unfinished
- Walk-Out
- Walk-Up

FIREPLACE/STOVE ^{LP} (Operational)

Yes No

HEAT SOURCE ^{LP} (check 1)

- Electric
- Gas
- Ground Source
- Oil
- Other
- Propane
- Solar
- Wood

HEAT TYPE ^{LP} (check 1)

- Baseboard
- Fan Coil
- Forced Air
- Heat Pump
- Other
- Radiant
- Water

AIR CONDITIONING ^P (check 1)

- Central Air
- None
- Other
- Wall Unit
- Window Unit

FURNISHED ^{LP}

Yes No Partial

PET(S) PERMITTED ^{LP}

Restricted No

UFFI (check 1)

- No
- Partially Removed
- Removed
- Yes

CENTRAL VACUUM

Yes No

ELEVATOR/LIFT

Yes No

LOCKER ^P (check 1)

- Common
- Ensuite
- Ensuite + Common
- Ensuite + Exclusive
- Ensuite + Owned
- Exclusive
- None
- Owned

LOCKER LEVEL

LOCKER UNIT #

LOCKER #

ROOMS/DETAILS

LEVEL	ROOM	LENGTH metres	WIDTH metres	DESCRIPTION (up to 3 per room as per table)
Rm 1				
Rm 2				
Rm 3				
Rm 4				
Rm 5				
Rm 6				
Rm 7				
Rm 8				
Rm 9				
Rm 10				
Rm 11				
Rm 12				

^L NOT MANDATORY FOR LOCKER TYPE ^P NOT MANDATORY FOR PARKING SPACE TYPE



COMMENTS

IS COTTAGE/RURAL/WATERFRONT - MLS® DATA INFORMATION FORM (FORM 295) PART OF THIS AGREEMENT? Yes No

REMARKS FOR CLIENTS (use up to 463 characters)

- 1. Appear in the Brokerage Full, Client Full and Flyer Reports in TorontoMLS and are published on the Internet.
- 2. REMARKS MUST RELATE DIRECTLY TO PROPERTY.
- 3. DISCLOSE POTL DETAILS & POTL MONTHLY FEES IN THIS FIELD.

EXTRAS (use up to 240 characters)

- 1. Appear in the Brokerage Full, Client Full and Flyer Reports in TorontoMLS and are published on the Internet.
- 2. REMARKS MUST RELATE DIRECTLY TO PROPERTY.

REMARKS FOR BROKERAGES (use up to 280 characters)

- 1. Appear in the Brokerage Full Report in TorontoMLS and not on the Client Reports and are not published on the Internet.
- 2. LIST ALL EQUIPMENT THAT IS RENTED, LEASED, OR LEASED TO OWN FOR THE PROPERTY INCLUDING THE DETAILS AND TERMS. REFER TO RESIDENTIAL INFORMATION CHECKLIST - RENTAL OR LEASE - FIXTURE(S)/CHATTEL(S) INCLUDED - FORM 823.
- 3. ADDITIONAL CONTACT INFORMATION IS ALLOWED ONLY IN THIS FIELD.

OTHER

LISTING BROKERAGE

OFFICE PHONE

BROKER 1/SALESPERSON 1

BROKER 1/SALESPERSON 1 PHONE

BROKER 2/SALESPERSON 2

BROKER 2/SALESPERSON 2 PHONE

COMMISSION TO CO-OPERATING BROKERAGE

OPEN HOUSE DATE

SPIS

ENERGY CERTIFICATION

CERTIFICATION LEVEL

M M / D D / Y Y Y Y

FROM TO

HR : MIN HR : MIN

GREEN PROPERTY INFORMATION STATEMENT

DISTRIBUTE TO DDF™/IDX

DISTRIBUTE TO INTERNET

DISPLAY ADDRESS ON INTERNET

Yes No

Yes No

Yes No

Yes No

OPEN HOUSE NOTES

APPOINTMENTS

PERMISSION TO CONTACT LB TO ADVERTISE

Yes No

OCCUPANCY (check 1) Owner/Tenant Owner Partial Tenant Vacant

CONTACT AFTER EXPIRED Yes No

VIRTUAL TOUR URL (100 characters)

PHOTO OPTIONS

- Use photo from photo library
- Upload your own photo(s)
- No photo for this listing

LANDLORD HEREBY ACKNOWLEDGES HAVING RECEIVED A COPY OF PART 2 OF 2 OF THE LISTING AGREEMENT. SIGNATURE _____ DATE _____

SIGNATURE _____ DATE _____

FORM 292



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ROOMS/DETAILS/DESCRIPTIONS – ALL RESIDENTIAL PROPERTY TYPES (Searchable)

LEVELS

Basement
Flat (use with apartments)
2nd
3rd
Ground
In Between (1/2 level)
Lower level
(use with splits)
Main (use with splits)
Sub-basement
(use with splits)
Upper level
(use with splits)

ROOMS

Bathroom
Bedroom
2nd Bedroom
3rd Bedroom
4th Bedroom
5th Bedroom
Breakfast
Cold Room/Cantina
Common Room
Den
Dining
Exercise
Family
Foyer
Furnace
Games
Great Room
Kitchen
Laundry
Library
Living
Locker
Loft
Master Bedroom
Media/Entertainment
Mudroom
Nursery
Office
Other
Pantry
Playroom
Powder Room
Recreation Room
Sitting
Solarium
Study
Sun Room
Tandem Room
Utility
Workshop

BARS

Dry Bar
Wet Bar

BATHS

2 piece
2 piece ensuite
3 piece
3 piece ensuite
4 piece
4 piece ensuite
5 piece
5 piece ensuite
6 piece
6 piece ensuite
7 piece
7 piece ensuite
Bidet
Ensuite
Semi-ensuite (walk-thru)
Separate Shower
Soaker
Step-Up
Sunken
Walk-in Bath
Whirlpool

BUILT-INS

Appliances
Bar
Bookcase
Built-in Speakers
Closet
Counter-top Stove
Desk
Dishwasher
Fish Tank

CODES

B
F
2
3
G
I
L
M
S
U

Fridge
Microwave
Oven
Range
Shelves
Stove
Vanity

CEILINGS

Acoustic
Beamed
Cathedral
Coffered
Dropped
Illuminated
Mirrored
Moulded
Plaster
Skylight
Stucco
Tiled
Vaulted

CLOSETS

Built-in
Cedar
Closet
Closet Organizer
Double
His & Hers
Large
Linen
Mirrored
Walk-in
Walk Through
Wall-to-Wall

COUNTERS

Concrete Counter
Corian Counter
Custom Counter
Glass Counter
Granite Counter
Marble Counter
Moulded Counter
Quartz Counter
Stainless Steel Counter
Stone Counter

DOORS

Automatic Doors
Colonial
Double
Dutch
Folding
French
Glass Doors
Louvered
Pocket
Saloon
Side
Sliding Doors
Swing

FIREPLACE/STOVE

2 Way
Acorn Stove
Brick
Closed
Electric
Fireplace
Floor to Ceiling
Franklin Stove
Gas
Imitation
Insert
Marble
Pellet
Roughed-in
Stone
Wall-to-Wall
Wood Stove
Zero Clearance

FLOORING

Bamboo Floor
Broadloom
Ceramic
Concrete
Cork Floor
Cushion
Granite
Hardwood
Heated Floor
Laminate
Limestone Flooring
Linoleum

Marble
Parquet
Pegged
Plank Floor
Porcelain
Raised
Slate Flooring
Stone Floor
Tile
Tumbled Marble
Wood

KITCHENS

Backsplash
Breakfast Area
Breakfast Bar
Centre Island
Country
Custom Backsplash
Eat-In
Family Size
Galley
Greenhouse
Hollywood
Modern
Pantry
Renovated
Stainless Steel Appliances
Up-dated

LIGHTING

Fluorescent
Halogen
Hidden
Indirect
Pot
Recessed
Track
Wall Sconce

OVERLOOKS

Backyard
Dining room
Family room
Frontyard
Garden
Golf Course
Greenbelt
Living room
Park
Patio
Pool
Ravine
Water

ROOM COMBINED WITH

Bedroom
Den
Dining Room
Family Room
Games Room
Great Room
Kitchen
Laundry
Library
Living Room
Master Bedroom
Nursery
Office
Playroom
Recreation Room
Sitting Room
Solarium
Sun Room
Workshop

ROOM STYLES

Circular
Formal
Irregular
L-shaped
Open Concept
Raised
Separate
Sunken

SINKS

Bar
Ceramic
Concrete Sink
Double
Enamel
Glass Sink
Granite
Laundry
Marble

Moulded
Pedestal
Porcelain
Stainless Steel
Undermount

STAIRS

Circular
Circular Oak
Curved
Double
Floating
Metal Railing
Oak Banister
Open
Scarlett O'Hara
Spiral
Staircase
Stair Assist
Suspended

VIEWS

North
North East
North West
North South
East
East West
South
South East
South West
West

WALK-OUTS

Walk-Out
to Balcony
to Deck
to Garage
to Garden
to Greenbelt
to Patio
to Pool
to Porch
to Ravine
to Roof
to Sundeck
to Sunroom
to Terrace
to Water
to Yard

WINDOWS

Above Grade
Bay
Bow
Casement
Clerestory
Floor to Ceiling
Glass Block
Greenhouse
Large Window
Leaded Glass
Picture
Stained Glass
Window

MISCELLANEOUS

Access to Garage
Balcony
Breezeway
California Shutters
Ceiling Fan
Chair Rail
Crown Moulding
Elevator
Enclosed
Finished
Hot Tub
Intercom
Juliette Balcony
Mirrored Walls
Murphy Bed
Natural Finish
Networked
Panelled
Partly Finished
Pass Through
Plate Rail
Sauna
Sump Pump
Unfinished
Wainscoting
Walk-thru
Walk-up
Wood Trim

